



## **Lyrics and Lunch Network**

### **Development and Partnerships Officer**

#### **(Self employed basis)**

Help us grow a charity that is changing lives through music, friendship and community  
18.5 hours per week (0.5 FTE)

Remuneration: in line with NJC SCP 14 (£29,540 FTE; £14,770 pro rata)

Fixed-term for one year, with the possibility of extension, subject to funding

Closing date Fri 7<sup>th</sup> August. Interviews week of 24<sup>th</sup> August. Start date 1<sup>st</sup> Sept or asap.

Lyrics and Lunch Network is a Christian charity creating welcoming communities for people living with dementia, their carers, and those experiencing loneliness. Working in partnership with local churches, we bring people together through music, friendship, food and fellowship, helping people to feel connected, valued and supported.

We are looking for an enthusiastic and motivated Development and Partnerships Officer to help us grow our network and increase awareness of our work. This is an exciting opportunity to join a small but ambitious charity and make a real difference in communities.

Working closely with the Board of Trustees, you will support the charity's development by building relationships with churches, community organisations and health and social care services, helping to ensure that more people can benefit from our work.

#### **Main responsibilities**

- Promote the work of Lyrics and Lunch Network within local communities.
- Encourage, liaise and support churches to establish new Lyrics and Lunch Network groups.
- Build and maintain positive relationships with health and social care professionals, statutory services, social prescribing teams and voluntary organisations.
- Represent the charity at community events and networking meetings.
- Assist in identifying opportunities for partnership working and future funding.
- Support the Trustees in delivering the charity's development plans and strategic objectives.

#### **We are looking for someone who:**

- Is passionate about improving the lives of people living with dementia, their carers and those experiencing loneliness.
- Has excellent communication and interpersonal skills.
- Is confident in building relationships with a wide range of people and organisations.
- Is organised, self-motivated and able to work independently.
- Has experience in community engagement, partnership working, the voluntary sector or a similar role.
- Is supportive of, and willing to work within, the Christian ethos and values of Lyrics and Lunch Network.
- The ability to play an instrument and lead singing would be a bonus

#### **We offer**

- A flexible, part-time role with the opportunity to make a meaningful impact.
- The chance to help shape the future of a growing Christian charity.
- A supportive and committed Board of Trustees who value collaboration, compassion and innovation.

If you are passionate about building stronger communities and helping people living with dementia and those experiencing loneliness to flourish, we would love to hear from you.