

James Bond / Henry Welch Trust Application Guidance

The James Bond / Henry Welch Trust ([registered as a charity in England and Wales, number 222791](#)) makes grants using income from endowments created in the early twentieth century to benefit people who at the time were referred to as "consumptives".

Today, the Trust supports people with chest or lung conditions such as tuberculosis, COPD, asthma, pneumonia and lung cancer. Grants go towards buying equipment or services that help those people live better lives.

Lancaster District CVS helps the Trust in this work by promoting the grant opportunity and managing their grant-making process.

Eligibility

Grants are considered for people that:

- live in the Lancaster district,
- have a chest or lung condition of any kind, and
- would benefit from equipment or services that help their condition but cannot afford it themselves.

The Trustees must give preference to applications from people living in the city of Lancaster itself, but are able to consider applications from people living anywhere in the Lancaster City Council area ([see this map for the boundaries](#)).

There is no minimum or maximum grant value and people can benefit from the fund more than once.

Purpose

Grants can pay for any equipment or services that will have a positive impact on the health and daily life of an eligible individual by helping them to manage their chest or lung condition.

Examples of the kind of equipment or services that might help include:

- Humidifiers or dehumidifiers
- Air purifiers

- Tumble dryers (so that washing is not hung wet indoors, causing mould)
- Nebulisers
- Prescription or Prescription Prepayment Certificate costs
- Energy or water costs to help run medical equipment or keep the home warm
- Travel to medical appointments or support groups
- Session costs or membership of paid-for activities which benefit health
- Mobility aids
- Occupational health assessments
- Improvements to home ventilation
- Replacement of furniture or furnishings to reduce dust or allergens

This is not a complete list. Trustees will consider requests for any equipment or services that achieve the fund's stated purpose.

Applications

Who can apply?

Applications are invited from individuals who need support, or from somebody else acting on their behalf. This could be someone with medical or financial power of attorney, or a professional such as a health care worker, a social worker, or a community centre support worker.

When can they apply?

Applications are accepted continuously - there is no application window or closing date.

How can they apply?

Online

The easiest way to apply is by using our online application form. You'll need to start by creating an account at morecambabay.grantplatform.com.

This secure service allows you to work on your application, saving and returning to it as many times as you like before submitting. You can review the entire form before you start answering questions.

Paper

Alternatively, Lancaster District CVS can supply a paper application form. [You can download and print your own copy here](#), or you can request a copy by post by telephoning 01524 555900, emailing jbhw@lancastercvs.org.uk, or writing to:

James Bond / Henry Welch Trust Applications
Lancaster District CVS
The Cornerstone
Sulyard Street
Lancaster
LA1 1PX

This is also the address to which completed applications on paper should be sent. You can hand-deliver mail to the postbox at the entrance of the Cornerstone if you prefer.

What information is required?

The application form will ask for some basic information about the person who will benefit from the grant, such as their name, age and contact details. If you're supporting the individual and applying on their behalf, we'll need your contact details too.

Next, we'll need to know about the individual's chest or lung condition, the equipment or service they need (including the cost), and how it will make a difference to their health and daily life.

We'll also need the details of a bank or building society account which we can use to pay the grant if your application is successful. The account must be held in the name of the person who will benefit (or a parent or guardian in the case of applications made on behalf of children) - we can't pay it to somebody else.

Finally, we'll need some documents that provide evidence about what you've told us. They are:

- A utility bill, council tax bill, or other official letter that proves your address.
- A letter or other document from a medical professional which states your chest or lung condition. The age of the document is not important, and it doesn't need to have been written specifically for your application.
- Evidence that you'd struggle to pay for the equipment or service yourself.
- A written or email quote, or a website link, showing the cost of the equipment or service you need.

Please do get in touch if you are concerned about providing this evidence, or have questions about the kind of documents you might want to send.

If you're applying online, you can upload these documents to your application. You could download them if they've been sent to you electronically, or scan or take photographs of paper documents. You can also choose to send copies to us by post.

If you're using a paper application form, you don't have to send original documents. Photocopies are acceptable. If you're worried about your form and documents getting lost in the post, we accept hand-delivered mail to the postbox at the entrance of the Cornerstone.

Getting help

Lancaster District CVS has two members of staff who can answer any questions you might have about this funding and making applications. Although they can't write an application for you, they will do their best to resolve any problems and can also refer queries to the Trustees.

To get in touch with Nick Smith (Operations Manager) or Sharon Phillips (Development Officer), telephone 01524 555900 or email jbhw@lancastercvs.org.uk.

What happens next?

We'll check your application

After you've submitted your application online or on paper, we'll send you a receipt to confirm that we've got it. Lancaster District CVS will then check your application including your documents to make sure it's eligible and that no required information is missing.

If your application doesn't pass these initial checks, or we have any other questions about the information you've provided, we'll get in touch with you for more information.

Trustees will make a decision

The Trustees of the James Bond / Henry Welch Trust will review your application and make decisions. The Trustees meet regularly to make decisions, so you're unlikely to wait more than four weeks before hearing from us, although it could be much quicker.

We'll let you know what was decided

If your grant is approved, we'll write to you to confirm this and to tell you when you should expect to receive the funds. Later on, we'll get back in touch to see if you'd like to tell the Trust about how the grant made a difference.

Alternatively, the Trustees may decide to refuse a grant or to ask you to send more information. Again, we'll write to you to let you know and will set out any next steps you may want to take.

Privacy

Lancaster District CVS and the James Bond Henry Welch Trust are committed to taking care of the information you provide, including personal data submitted as part of your application.

To find out more about how we use your data and your rights, [read our Privacy Notice](#).

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