

Annual General Meeting - Lancaster District Community & Voluntary Solutions

The AGM will be chaired by Paul Jebb

The Annual General Meeting will be held on 28 April 2025, from 1pm until 1:30pm, online via Microsoft Teams. [You may join the meeting using this link.](#)

1. Introductions and welcome (Paul Jebb)
2. Minutes of previous AGM (Paul Jebb)

Vote on the motion: "that the minutes of the AGM held on 22 February 2024 are approved"
3. Chair's Report for the year ending 30 June 2024 (Paul Jebb)
4. Accounts for the year ending 30 June 2024 (Emma Brant, Treasurer)
5. Appointment of independent examiners (Emma Brant, Treasurer)

Vote on the motion: "that Accounts Matters of Lancaster are appointed as independent examiners"
6. Election of Trustees & Directors (Paul Jebb)

Votes:

Re-election of Paul Jebb as a Trustee and Director

Election of Hazel Taylor as a Trustee and Director

Election of Jess Shaw as a Trustee and Director
7. Any other business (Paul Jebb)
8. Date of next AGM. The date of the AGM, receiving reports for the year ending 30 June 2025 will be advised in due course.

End

Voting at the AGM

Full members of Lancaster District CVS can vote at the AGM.

Only one vote may be counted per member organisation. If more than one person representing your organisation wishes to attend, please agree in advance who will vote on your organisation's behalf.

Associate members and non-members are unable to vote, and this will be taken into consideration when votes are counted.

If your organisation is unable to send a representative, your vote is still important to us and I would encourage you to complete, sign and return the attached Form of Proxy to register your vote.

To be valid, the Form of Proxy needs to have been received by Lancaster District CVS by 5pm on 27 April 2025, via post to Lancaster District CVS, The Cornerstone, Sulyard Street, Lancaster LA1 1PX, or via email to hello@lancastercvs.org.uk

Any proxy you appoint may attend, speak and vote at the online AGM on your behalf. They do not need to be a member themselves. Alternatively, you may appoint the Chair as your proxy.

Completion and return of the Form of Proxy will not prevent you from attending and voting at the meeting, should you wish to do so, although we ask you to let us know if your proxy is no longer required.

Thank you for taking the time to read our invitation and notice. We very much look forward to seeing you at our AGM.

Yours sincerely

Yakub Patel

Chief Executive