90 minute MECC on-line Familiarisation session - Application Form 2025

Please email your completed application form to workforcetraining@activelancashire.org.uk

|  |
| --- |
| PARTICIPANT INFORMATION  |
| Participant Name:  |
| Job Title/Role:  | Team/Dept: |
| Organisation Name:  |
| Work e-mail:  | Mobile /Work Tel: |
| Please circle/highlight where your role is based i.e. Preston/ Chorley/S Ribble Valley/South Ribble/ Blackburn w Darwen /Burnley/Hyndburn/Pendle/ Rossendale/Blackpool/ Fylde/ Wyre/ West Lancashire/Lancaster/Morecambe/South Lakeland |
| Do you require any reasonable adjustments for your learning? If so, please list below how we can support you |
| How did you hear about this course (e-mail/via Manager/Colleague/Bulletin/Newsletter)? |
| COURSE INFORMATION/REQUIREMENTS |
| * Course Name: MECC 90 minute on-line familiarisation session via Teams
* Please check your training records to ensure you have not already attended this session previously
* Once you have been registered on a specific date and time, an e-mail will be sent to you to confirm your registration inc a specific Teams Link.
* All places on a session are on a first come/first serve basis
 |
| MECC 90 MINUTE DATE/TIMES |
| Please highlight your chosen time to attend a 90 min on-line MECC familiarisation session – all sessions are the same content90 min MECC Familiarisation Sessions: * Tuesday 25th March 2025

 09.00 – 10.30am via Teams* Tuesday 25th March 2025

11.00 – 12.30pm via Teams* Tuesday 25th March 2025

13.30 – 15.00pm via Teams  |
| GENERAL INFORMATION |
| These 90 minute MECC sessions are delivered free of charge to all participants who are registered via workforcetraining@activelancashire.org.uk and who work for a health related organisation within Lancs & S Cumbria.Leave / Holidays / Rotas / School Half Term: If you are intending to book leave, please ensure this dos not conflict with the Training Dates on your application form. If you work on a rota system please ensure you are granted approval to attend the course dates by a manager prior to registering on this course. Late Arrival: If you arrive late for a session or you are absent from any session, we reserve the right to refuse access to the training session if we / trainer feels that you will gain insufficient knowledge or skills in the time remaining. No Show: Candidates who do not turn up to the session / arrive too late to start the session / provide less than 2 days’ notice of cancellation may result in refused access to future training courses that are offered.Where minimum numbers have not been met, we reserve the right to cancel/postpone courses where necessary. |
|  |