

Annual General Meeting - Lancaster District Community & Voluntary Solutions

The AGM will be chaired by Paul Jebb (PJ)

The Annual General Meeting will be held on Thursday 22 February 2024, from 1pm until 1.30pm, online via Microsoft Teams. [You may join the meeting using this link.](#)

1. Introductions and welcome (PJ)

2. Minutes of previous AGM (PJ)

Vote on the motion: *"that the minutes of the AGM held on 24 November 2022 are approved"*

3. Chair's Report (PJ)

4. Accounts for the year ending 30 June 2023 (Sam Riches)

5. Appointment of auditors (Sam Riches)

Vote on the motion: *"that Waters & Atkinson of Morecambe are reappointed as auditors"*

6. Election of Trustees & Directors (PJ)

Votes:

Election of Anthony Murray as a Trustee

Election of Ali Richards as a Trustee

Election of Emma Brant as a Trustee

End

Voting at the AGM

Full members of Lancaster District CVS can vote at the AGM.

Only one vote may be counted per member organisation. If more than one person representing your organisation wishes to attend, please agree in advance who will vote on your organisation's behalf.

Associate members and non-members are unable to vote, and this will be taken into consideration when votes are counted.

If your organisation is unable to send a representative, your vote is still important to us and I would encourage you to complete, sign and return the attached Form of Proxy to register your vote.

To be valid, the Form of Proxy needs to have been received by Lancaster District CVS by 1pm on Tuesday 20 February 2024, via post to Lancaster District CVS, The Cornerstone, Sulyard Street, Lancaster LA1 1PX, or via email to hello@lancastercvs.org.uk

Any proxy you appoint may attend, speak and vote at the online AGM on your behalf. They do not need to be a member themselves. Alternatively, you may appoint the Chair as your proxy.

Completion and return of the Form of Proxy will not prevent you from attending and voting at the meeting, should you wish to do so, although we ask you to let us know if your proxy is no longer required.

Thank you for taking the time to read our invitation and notice. We very much look forward to seeing you at our AGM.

Yours sincerely

Yakub Patel

Chief Executive