# Closing Loops Case Study Template

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| **Title of story** |  |
| **Story summary**We suggest using STAR:Define the SITUATION or challengeIdentify the TASKDescribe the ACTION takenHighlight the RESULT achievedMaximum 80 words |  |
| **Full story**Make sure you tell us:Who you areWhat your organisation or group doesWhat you wanted to achieveWhat happenedWhat you learned250 – 600 words |  |
| **Top facts**Tell us about important statistics you gathered, things saved such as resources or carbon emissions, unique selling points of your activity, or personal stories that exemplify your impact |  |
| **Quote**If you can, provide a quote from someone involved in any capacity that sums up your activity. Include their name and role if possible. |  |
| **Pictures to use**Paste pictures here or provide a link. Make sure to include captions. |  |