



**North Lancashire**  
METHODIST CIRCUIT

**Do you think strategically?  
Are you someone who wants to see people  
released for Mission and Ministry?  
Have you got experience in management and oversight?**

**Vacancy:**

# **Circuit Operations Manager**

**Full-time - 40 hours per week (some flexible working is necessary)**

The North Lancashire Methodist Circuit seeks to appoint a ***suitably experienced*** full-time Operations Manager. The successful applicant will play a leading role in the future of the Circuit by being the directing, leading and guiding person in all operational matters.

By supporting the transition to modernised ways of working, this role will release resources for mission by providing professional management and oversight in the areas of property management, operations and compliance (including safeguarding and GDPR), administration - with the primary aim of reducing the management and administrative burden on ministers and volunteers, thus releasing their time and energy for mission and ministry.

The successful applicant will be expected and required to work within the strategic direction of the circuit as shaped by the Circuit Leadership Team.

The role offers an exciting opportunity for an enthusiastic and suitably experienced person to develop the circuit's mission in this area.

We are an equal opportunities employer but there is an occupational requirement for the post holder to be a practising Christian (a member of a church which is part of Churches Together in Britain and Ireland) in accordance with the Equality Act 2010: part 1, schedule 9

Please note - the post is subject to obtaining a satisfactory enhanced DBS (Disclosure and Barring Service) disclosure.

**Salary: £31,000 per annum**

**Closing date for applications: Monday 19th June at 9am  
Interviews will be held in the week beginning 3rd July**

For further information and for an application form, please contact:  
Mrs Ruth Champley - [ruth787@btinternet.com](mailto:ruth787@btinternet.com) or 01524-417031 / 07394 591 394

**[www.northlancsmethodist.org.uk](http://www.northlancsmethodist.org.uk)**



**The Methodist Church**