

Home-Start Morecambe and Lancaster are Recruiting!



We are delighted to advertise our newest vacancy to join the Home-Start Team.

- Job Title:** Senior Coordinator
- Salary:** £30,151 - £33,820 pro rata (starting salary £30,151 pro rata)
- Hours of work:** 30 hours per week
- Location:** Home-Start Morecambe and Lancaster
9 Morecambe Street West, Morecambe LA4 5HE
- Days of Work:** Monday to Friday, with occasional evening and weekend work

For fifty years, Home-Start has been providing volunteer-led home visiting that provides families with compassionate, non-judgemental support. We now seek an ambitious, collaborative person, passionate about our cause to join us at this exciting time.

Key Responsibilities of the role

- Provide leadership and management to our team
- To ensure excellent practice in volunteer recruitment and management
- To ensure the effective day to day management of the family support team in accordance with the Home-Start Memorandum & Articles of Association, the Home-Start Standards & Methods of Practice, the Home-Start Handbook & Agreement and Quality Assurance Standards.
- To maintain high standards of practice in supporting families within Home-Start's model
- To ensure equality of opportunity, fairness and diversity in all aspects of the work
- To ensure excellent safeguarding practice in all aspects of the work

Home-Start is committed to equality of opportunity and particularly encourages applications from candidates from under-represented groups in charity senior leadership. We welcome applications from candidates with diverse backgrounds and lived experience of the challenges that face families. As a charity working to support diverse families, we are deeply committed to flexible working and juggling the demands of individual circumstances to make this job work for you.

We are committed to making Home-Start Morecambe and Lancaster a fantastic and supportive place to work and all our roles come with a range of benefits including flexible working, family friendly policies, workplace pension, learning and development opportunities and access to a 24-hour confidential counselling service.

For an application pack, please email patnaylor@homestartbfw.org.uk

Closing Date: 7th April 2023 **Proposed interview Date:** week beginning 10th April 2023