

# Community Health Champions Fund

## Information & Guidance for Applicants

Earlier this year, Lancaster City Council were successful in getting funding from the Department for Levelling Up, Housing and Communities to address inequalities in health in the district. Lancaster District CVS is working with Lancaster City Council to distribute grant funding to support our communities in talking about our health and wellbeing. The fund aims to help create education opportunities within the community to promote healthy behaviours, including COVID-19 vaccines, to reduce health inequalities across the district. Organisations can apply for grants between £500 and £10,000 to run projects and events supporting this aim.

### **Support available**

Lancaster District CVS and Lancaster City Council are developing an information pack about current health promotion messages. For example, data shows that for a variety of reasons, vital COVID-19 information is not reaching our communities. Through this fund we aim to reach residents across the district and provide them with the information they need to make an informed decisions.

If you have ideas for the fund, our project team is available to discuss and develop these ideas with you. Funding pots of between £500 and £10,000 are available. Applications for funding over £3000 will involve a collaborative approach between two or more organisations.

### **Ideas of what can be funded:**

- Workshops or informal education sessions
- Local events and activities that bring people together to discuss general health and wellbeing including vaccines
- Training and support for local community champions or volunteers around health, wellbeing and vaccine information
- Removing barriers to accessing health services such as travel, childcare etc.
- Producing information in different languages and accessible formats
- Working with the Council and the NHS to identify locations and communities that would benefit from vaccination or information pop-up clinics

These are some examples, but other project ideas will be considered.

### **Who can apply?**

We are encouraging all community groups, charities, faith and social enterprises to apply for grant funding to run health and wellbeing activities within their communities.

Priority will be given to projects directly addressing COVID-19 vaccination and organisations working with people aged between 20 and 40 years, living in the following wards: Bulk, Castle, Harbour, Heysham North, Poulton, Skerton East, Skerton West, University & Scotsforth Rural, Westgate. We will also give priority to those working with seldom heard populations.

We make grants to groups and organisations providing activities with a charitable purpose.

- Receiving organisations do not need to be registered charities, but the activity for which they seek a grant must address the aims of this fund.
- The application must be made on behalf of an organisation, not by an individual.
- Activities that cannot be funded include projects/events that have already taken place or been paid for, contributions to major appeals, activities promoting political or religious beliefs.
- You must be a member of Lancaster District CVS. Joining is free and you can sign up [here](#). If you are unsure, please contact us on [hello@lancastercvs.org.uk](mailto:hello@lancastercvs.org.uk)
- We are particularly interested in hearing from groups focusing on working with young people, BAME, refugee and asylum seeker communities
- Activities need to take place within the Lancaster City Council boundary

### **How to apply**

Applications can be completed online [here](#)

### **How much is available?**

Grants of between £500 and £10,000 are available. Applications for funding over £3000 will need to demonstrate collaborative working across two or more organisations. Successful groups and organisations who can demonstrate impact from their event or activity may be able to apply for further funding. Our projects team are happy to discuss all ideas so please get in touch.

### **Funding rounds and deadlines**

Five rounds of funding will be available.

Deadlines for funding applications are monthly:

- Friday 29<sup>th</sup> April, 5pm
- Wednesday 31<sup>st</sup> May, 5pm
- Thursday 30<sup>th</sup> June, 5pm
- Friday 29<sup>th</sup> July, 5pm
- Wednesday 31<sup>st</sup> August, 5pm
- Friday 30<sup>th</sup> September, 5pm
- Monday 31<sup>st</sup> October, 5pm

### **Which areas are covered?**

The Lancaster district as defined by Lancaster City Council's limits i.e., Lancaster, Morecambe, Heysham, Carnforth and surrounding rural areas.

### **You will need to supply:**

- a copy of your memorandum and articles of association, constitution, or rules – whichever is applicable to your type of organisation
- a bank statement (or bank welcome letter for a recently opened account) dated from within the last three months, showing the bank's logo, your organisation's name and address (matching that given in the application), and the details of the account (sort code, account number, roll number if applicable)

**What policies / other documentation is required?**

All applicants will be expected to have the following policies in place at the time of application:

- a) COVID-19 specific risk assessment
- b) Equality/Diversity statement or policy
- c) Public Liability Insurance (cost can form element of bid)
- d) Safeguarding Adults policy (if applicable to project activities)
- e) Safeguarding Children policy (if applicable to project activities)

**Questions**

If you have any questions regarding the fund or the application process, please do get in touch by emailing us at [hello@lancastercvs.org.uk](mailto:hello@lancastercvs.org.uk) or telephoning 01524 555900.