



gateway
a calico group service

Accommodation Finding Housing Officer

Lancaster

£21,930

37 hours per week

Are you passionate about supporting and transforming the lives of people who are experiencing homelessness?

About the roles

We are looking for people to join our team in Lancaster as Housing Officers. You can find out more about on our website.

Working in these roles, your key responsibilities will be to:

Support clients to seek appropriate accommodation that meets decent homes standards within the Private Rented Sector.

Working with external agencies, Local Authorities, Probation, Substance Misuse services.

Building up networks with landlords and liaising with housing providers and wider partners.

Provide practical Housing support to service users and Landlords to effectively maintain accommodation of those you are supporting.

Provide support to claim benefits, budget, set up utilities and support around finances and refer on as necessary.

Make applications to relevant funding streams to support individuals and families.

Work as part of a dedicated team to provide safe, high quality, positive and a inclusive service to clients.

Complete comprehensive assessments and administrative records relating to client work, housing management and health and safety.

To source appropriate permanent accommodation and provide resettlement support including practical independent living skills.

About you

Above all we are looking for inspirational individuals who have a genuine desire to support people to make positive changes to their lives and will be committed to Making a Difference additionally these roles will suit people with:

- An understanding of the issues faced by people leaving custody, homeless or vulnerably housed people – you may have had personal experience yourself.
- Experience of helping vulnerable people to identify personal goals and supporting them through a process of change.

- Good interpersonal and listening skills, to be able to establish an effective working relationship with clients and an enthusiasm to learn and work with clients with a holistic and person-centred approach.
- A high level of resilience and humour
- Good ICT skills and time management
- Ability to work alone and as part of a team.

What we offer

What you will get in return

- The opportunity to make a real difference to people's lives
- Competitive salary
- 28 days holidays + 8 floating bank holidays, generous occupational pay schemes
- A fabulous wellbeing programmes
- Be part of a values lead culture
- Quality learning and development opportunities
- Join a unique and diverse group of companies with growth ambitions
- Excellent benefits including, access to private healthcare insurance, health cash plans, free eye tests, cycle to work scheme, retail discounts (including leisure, gym, food and more) and much more!

There are so many more benefits to working for Calico Enterprise and the Calico Group, too many to mention! Calico has a reputation both locally and nationally as an employer of choice, ranked 5th in the "Inclusive top 50 UK Employees list" – an achievement we are exceptionally proud of. But in case you're still not sure, why not look at our company website for more information <https://calico.org.uk/>

What we do

Gateway services focus on homelessness support, prevention, and resettlement. Part of The Calico Group, Gateway delivers a joined-up approach to homelessness and related issues across Lancashire. Gateway is person-centred and solution-focused, giving clients the best chance to achieve long term change. our clients are at the heart of what we do, and our staff are crucial to making this happen.

Additional info

It is a requirement for this post that an enhanced DBS disclosure check will be undertaken for the successful candidate.

If you would like more information or an informal discussion about this post please call Kathryn Mullen 07422076769

