



Let's BeFriends Network Coordinator Role Description

Contract 6 hours per week @ £12 per hour
Self-employed role with an initial 12-month contract
Flexible hours

Let's BeFriends is a project set up by the Lancaster Homeless Advisory Lived Experience Group, it is funded at a national level by the Lottery and locally by partnerships The Urgent Response Fund and Bay ICC. We offer a befriending service for those who are homeless, about to become homeless or recently rehoused after being homeless.

In order to deliver our service we rely on a team of befriender volunteers who have knowledge and skills from their own lived experience who can offer quality time to build trusting relationships. We have effective referral pathways in place with local authority as the statutory lead for homelessness and with local commissioned health services as the clinical lead for physical and mental health including substance misuse.

We are looking for a Network Coordinator to help recruit and grow our befriender volunteer workforce, to manage the collaboration and networking with other statutory and non-statutory organisations and to lead on feedback and evaluation of the befriending service we offer in our community as follows:

- Develop and prioritise list of organisations to network and collaborate with as agreed by line manager
- Develop communication mechanisms to engage organisations
- Develop different ways (i.e., presentations, leaflets) to promote LBF
- Lead on the active use of social media and engagement opportunities
- Ensure organisations are empowered to make referrals / recruit befrienders
- Establish ways organisations can help and support Let's BeFriends
- Develop different ways to gather feedback from volunteers and beneficiaries
- Create case studies that can be used for promotion and funding
- Identify what is working and what is not working and inform line manager
- Ensure feedback and evaluation outcomes are shared
- Promote success stories and ensure befrienders are recognised
- Keep Project Coordinator and Management Committee updated

A copy of our handbook, policies and procedures can be found on one of our partners website here: <http://www.thecornerstonelancaster.org.uk/>

If you are interested in this post please email your CV and a covering letter to lbflancastermorecambe@gmail.com or call Dusty Thomas for an informal chat on 0785025009.

Deadline to apply - 5pm on Monday 20th June.